

Corporate Training Certificates in Applied Technology, Training and Development

Course Requirements (Basic Corporate Training Certificate)

The Basic Corporate Training Certificate consists of 12 hours, 4 courses. Upon completion of these courses, participants will be awarded a Basic Corporate Training Certificate. These courses are offered via the Internet on a rotating basis.

Course Requirements (Advanced Corporate Training Certificate)

Upon the satisfactory completion of the Basic Level One certificate with a GPA of 3.0, students may continue for the Advanced Corporate Training Certificate. This certificate consists of an additional 6 hours of graduate level coursework, 2 courses. Upon completion of these courses, participants will be awarded an Advanced Corporate Training Certificate. These courses will be offered via the Internet on a rotating basis.

Professional Experience Requirements

Applicants must have at least a bachelor's degree and one year of approved wage-earning experience in the area of corporate training and development. Applicants must document this experience on a detailed professional resume before the certificate will be issued.

For applicants who do not have one year of approved wage-earning experience, a three-credit hour internship (ATTD 6030) will be required. The internship will not be a prerequisite requirement, but will be a requirement before the certificate will be issued.

Masters Program

All courses taken as part of the Basic and Advanced Corporate Training Certificate programs can be utilized in the Master of Science in Applied Technology, Training and Development. Participants must declare their intent to pursue a Masters of Science degree at the University of North Texas prior to taking any courses toward the Advanced Training Certificate.

Interesting Fact

The career fields for individuals who seek employment in applied technology or training development are rapidly expanding. The expansion of opportunities, due to fundamental restructuring in both the private and public sectors of employment, is key to a global marketplace in which current workforce must develop new skills.



Overview of Courses in Certification Program

Course Number	Course Title	Basic Corporate Training Certificate	Advanced Corporate Training Certificate	Masters of Science Degree
ATTD 5100	Introduction to Applied Technology, Training and Development	X	X	X
ATTD 5010	Designing Technical Training Programs	X	X	X
ATTD 6450	Needs Analysis and Curriculum Development	X	X	X
ATTD 6470	Evaluation and Accountability in Applied Technology and Training	X	X	X
ATTD 5440	Facilitation Skills		X	X
ATTD 5490	Diversity		X	X
ATTD 4350	Advance Computer Applications			X
ATTD 5500	Research Seminar			X
CECS 5120	Computer Assisted Instruction			X
ATTD 5480	Research Techniques			X
ATTD 5720	Exit Seminar			X
ATTD 6030	Practicum, Field Problem or Internship (if needed)	X	X	X
OR	Elective			X

Mission The mission of the program is to establish a learning community of professionals who are committed to high standards of people and organizational development through effective education and training of the world's workforce.

Availability of courses *All certification courses are available via the Internet.* All other courses are offered one night/week (5:30 – 8:30 PM), on weekends (5 weeks/semester), or via the Internet.

For additional information www.lt.unt.edu

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